

Privacy Policy and Data Protection

The Southern Shotokan Karate Association (SSKA) is registered under the Data Protection Act.

General Statement of the SSKA's Duties and Scope

The SSKA is required to process relevant personal data regarding staff, volunteers and members as part of its operation and shall take all reasonable steps to do so in accordance with this Policy.

Data Protection Controller

The SSKA has appointed the Chief Instructor as the Data Protection Controller (DPC) who will endeavour to ensure that all personal data is processed in compliance with this Policy and the Principles of the Data Protection Act 1998. The Freedom of Information Act 2000 and the Protection of Freedoms Act 2012 are also relevant to parts of this policy.

The SSKA recognises The General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) adopted 27 April 2016, the two-year transition period and the application date of 25 May 2018 and is actively working towards compliance with that directive.

The Principles

The SSKA shall so far as is reasonably practicable comply with the Data Protection Principles (the Principles) contained in the Data Protection Act to ensure all data is:-

- Fairly and lawfully processed
- Processed for a lawful purpose
- Adequate, relevant and not excessive
- Accurate and up to date
- Not kept for longer than necessary
- Processed in accordance with the data subject's rights
- Secure
- Not transferred to other countries without adequate protection

What information do we collect?

- information about your computer and about your visits to and use of this website, such as your IP address, geographical location, browser type, referral source, length of visit and number of page views;
- information that you provide to us for the purpose of registering with us (including: name, email, address, phone number);
- information that you provide to us for the purpose of subscribing to our website services, email notifications and/or newsletters (including: name, email, address, phone number);
- any other information that you choose to send to us.

Using your personal data

We may use your personal information to:

- administer the website;
- enable your use of the services available on the website;
- send you general (non-marketing & non-commercial) communications;

- send you email notifications which you have specifically requested;
- send to you our newsletter and other marketing communications (relating to Karate which we think may be of interest to you by post or, where you have specifically agreed to this, by email or similar technology (you can inform us at any time if you no longer require marketing communications to be sent by emailing us at grading@sska.co.uk ;
- deal with enquiries and complaints made by or about you relating to the website.

General Statement of Privacy

The SSKA is committed to respecting your privacy and protecting any personally identifiable information that you provide to the SSKA. The SSKA will not sell, rent or share any personally identifiable information that you provide.

Collection of Non-Personally Identifiable Information

Our web servers automatically capture non-personally identifiable information including, but limited to, your domain name, the IP address of the web page from which you enter our site, the pages that you visit on our site, the click-through rates, and the amount of time that you spend here. However, the individual user will remain anonymous. We may use and analyze this data for trends and to improve our site. Any non-personally identifiable information that we give to third parties will be provided in aggregate form only.

Collection of Personally Identifiable Information

When you engage in activities such as registering for events, you may be required to submit personal information to the SSKA. This information may include data such as your name, address, phone number and e-mail address.

The SSKA will not provide any personally identifiable information to any third parties without your consent. However, the SSKA reserves the right to provide personally identifiable information to third parties if the SSKA reasonably believes that this release of information is necessary to: (1) comply with legal requirements or legal process, (2) protect and defend the rights or property of the SSKA, or (3) protect the other users of the site or the public.

Cookies

When you visit our web site, we may place a cookie on your computer that will allow us to track your visit to our site and help us to improve the site. The cookies will not provide the SSKA with any personally identifiable information about you.

Other Web Sites and Links

The SSKA web site contains links to other web sites. If you choose to use any of these links, you will be leaving the SSKA web site and going to a new web site. Protection of your privacy at these linked sites will be governed by the privacy policy at that site. You should take the time to read the privacy policies at these sites. Unless otherwise explicitly stated, we are not responsible for the privacy practices such sites or the use of any information that you provide.

Security

Although our site has industry standard security measures in place to protect the loss, misuse and alteration of the information that is under our control, the SSKA cannot guarantee complete security.

International User

Irrespective of your domicile or place of doing business, by using this web site, you agree that the SSKA may collect, use and transfer your information as described in this Privacy Policy Statement.

Changes to Policy

This policy may change over time. Your continued use of the site after these changes are posted constitutes your agreement to the changes with regard to information collected.

Your rights

You may instruct us to provide you with any personal information we hold about you. Provision of such information may be subject to the payment of a fee (currently fixed at £5.00).

You may instruct us not to process your personal data for marketing purposes by email to grading@sska.co.uk at any time. (In practice, you will usually either expressly agree in advance to our use of your personal data for marketing purposes, or we will provide you with an opportunity to opt-out of the use of your personal data for marketing purposes.)

This privacy policy is based on a template created and distributed by www.website-law.co.uk.